

REGULAR MEETING MINUTES

October 20, 2022

Executive Session – 6:30 p.m.

Public Meeting – 7:30 p.m.

I. CALL TO ORDER

On a motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi, and carried unanimously, the Board agreed to convene to public session at 6:45 p.m.

The meeting was called to order at 6:45 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, Kristen Fabriczi, Theresa Joyce, Robert Maider, Jompo Moloye-Olabisi, Carmela Noto, Keerti Purohit, and Jonathan Sarles.

The following member was absent: Olga Phelps.

Also present were: Superintendent of Schools Dr. Karen Chase and Interim Board Secretary Debe Besold.

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi, and carried unanimously, the Board agreed to convene to Executive Session at 6:46 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi, and carried unanimously, the Board agreed to adjourn Executive Session at 7:25 p.m.

On a motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi, and carried unanimously, the Board agreed to reconvene to public session at 7:30 p.m.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Jennifer Anderson, Director of Curriculum, gave a presentation on the 2021/2022 District Assessment Results: Spring Administration.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi that Items VIII.A. and VIII.E. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. and VIII.E. were unanimously approved by Roll Call, with Mr. Maider and Mrs. Moloye-Olabisi abstaining on Items VIII.A. and VIII.D., Mrs. Purohit abstaining on Items VIII.A. and VIII.B., and Mr. Sarles abstaining on VIII.D.

There was no Governance Committee Meeting report.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of October 6, 2022.

B. Approval of Submission of 2022-2023 NJ QSAC School Nursing Services Plan

In accordance with requirements of New Jersey Quality Single Accountability Continuum (QSAC), it is recommended that the Board approve the 2022-2023 School Nursing Services Plan.

C. Approval of Cancellation of Board of Education Meetings

It is recommended that the Board approve the cancellation of the following Board of Education meetings:

- November 3, 2022
- December 1, 2022

D. Approval of Harassment, Intimidation, and Bullying Report			
Building	Incident #	Date	Discussion
BCMS	BCMS 1	9/15/22	BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J. 18A:37-14

E. Approval of School Bus Emergency Evacuation Drill Report							
Date of Drill	Time of Drill	School Name	Location	Route Numbers		Supervisor	
October 7, 2022	Arrival	Whiton Elementary School	Whiton Elementary School	WES 3A WES 7A WES 8A WES 9A WES 10A WES 11A WES 14A	WES 15A WES 17A WES 18A WES 20A WES 21A WES 24A WES 25A	WESV1A WESV3A WESV14A PS-IN 1 PS-IN 12	Emma Rebelo Chris Derflinger

October 17, 2022	Arrival	Branchburg Central Middle School/ Stony Brook School	Branchburg Central Middle School	BCSB 1A BCSB 2A BCSB 3A BCSB 5A BCSB 7A BCSB 9A	BCSB 10A BCSB 11A BCSB 17A BCSB 20A BCSB 21A BCSB 22A	BCSB 23A BCSB 24A BCSB 25A BCSB V1A BCSB V3A	Emma Rebelo Matthew Barbosa
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IX. POLICY

Motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi that Items IX.A. and IX.B. be moved upon the recommendation of the Superintendent.

On call of the vote, Items IX.A. and IX.B. were unanimously approved by Roll Call.

There was no Policy Committee meeting report.

A. Policy and Regulations Second Reading		
Policy/Regulation	Title	Discussion
P 1511	Board of Education Website Accessibility (M)	Revision
P 5517	School District Issued Student Identification Card (M)	Revision
P 5722	Student Journalism	New

B. Policy and Regulations to be Abolished		
Policy/Regulation	Title	Discussion
P 2432	School Sponsored Publications	Abolish
R 2432	School Sponsored Publications	Abolish

X. EDUCATION

Motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi that Items X.A. through X.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.D. were unanimously approved by Roll Call.

There was no Education Committee meeting report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

10/20/2022

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals/Exp.	Tolls/Parking/Mileage	Total
Piscataway High School Community Engagement Piscataway, NJ	Danielle Puglisi N/A	10/17/22	N/A	N/A	N/A	N/A	N/A
Piscataway High School Community Engagement Piscataway, NJ	Suzanne Updegrove N/A	10/17/22	N/A	N/A	N/A	N/A	N/A
Centenary University's New Teacher Symposium Hackettstown, NJ	Katie O'Shea 20-270-200-500-02-649	11/2/22	\$95.00	N/A	N/A	N/A	\$95.00
Centenary University's New Teacher Symposium Hackettstown, NJ	Ruth Pluymers 20-270-200-500-02-649	11/2/22	\$95.00	N/A	N/A	N/A	\$95.00
NJ Conference for Social Studies Piscataway, NJ	Richard Desantis 20-270-200-500-02-649	10/25/22	\$65.00	N/A	N/A	N/A	\$65.00
Dyslexia Early Intervention Virtual	Tracy Harmon 20-270-200-500-02-649	12/1/22	\$279.00	N/A	N/A	N/A	\$279.00
Supporting Grammar and Academic Language Across Your Workshop Teaching Virtual	Lauren Knoke 20-270-200-500-02-649	1/23/23- 1/25/23	\$700.00	N/A	N/A	N/A	\$700.00
Astronaut Training: A Sound Activated Vestibular-Visual Protocol Virtual	Maricelly Mendez 11-000-219-580-03-001-999	10/23/22- 10/24/22	\$495.00	N/A	N/A	N/A	\$495.00
Empowering Student Artists Implementing the NJSLS in the Visual and Performing Arts Monroe Township, NJ	Jennifer Palermo 20-270-200-500-02-649	10/26/22	\$150.00	N/A	N/A	N/A	\$150.00
NJ School Boards Association 2022 Workshop Atlantic City, NJ	Beverly Vlietstra 11-000-251-580-01-585	10/24/22- 10/26-22	\$550.00	N/A	\$147.50	\$127.24	\$824.74

B. Approval of Fundraisers/Services/Projects				
School	Group	Event Coordinator	Dates	Purpose
BCMS	Student Council	Wendy Michels	10/24/22-10/28/22	Students purchase tickets that allow them to select a "treat" (small goody bag) that vary in contents. Included in the choice is several special bags per grade which contain a more valuable treat - a gift card!
BCMS	Band Program	Kristine DeNicolo	Year-Long	Winter and Spring Concert programs will include a shout out section that for \$2.00 parents can write a shout out to their child. Proceeds will go to the Music in the Parks Trip to help offset the cost for students,
Stony Brook	School-Wide	Stephanie Formus Nina Manger	11/1/22-12/1/22	In collaboration with the Scholastic Pajama Program, students and staff will donate new pajamas which Scholastic matches with a new book. These are distributed within the Somerset County community.
Whiton	2nd Graders	Kimberly Cole	11/28/22-12/9/22	Whiton 2nd graders will be collecting new books and pajamas for school aged children that are in the care of Somerset County DCP&P. This will be in conjunction with the 2nd grade social studies unit "How to be an Active Citizen."

C. Approval of Contracted Educational Service					
Vendor	Account Number	Student ID #	Rate	Effective Date	Discussion
Rutgers Health University Behavioral Healthcare Piscataway, NJ	11-150-100-320-01-666-SHS	3841027073	\$70 per hour	10/18/22	Contracted beside instruction. Not to exceed 10 hours per week

D. Approval of Acceptance of Grant Funds				
Grantor	Grant Name	Requester	Location	Amount
Branchburg Education Foundation	Get Outside & Be Inspired: A Student Wellness Event	Jennifer Anderson	District Wide	\$4,421.50

XI. HUMAN RESOURCES

Motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi that Items XI.A. through XI.H., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.H., were unanimously approved by Roll Call.

There was no Human Resources Committee meeting report.

Mrs. Joyce recognized the resignation of Tina Neely, Director of Student Services, and wished her well.

A. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
5315	11-130-100-101-01-021-020	FMLA	11/16/22-11/23/22	Estimated date of return is 11/28/22

B. Approval of Resignations				
Name	Account Number	Position	Location	Effective Date
Adam Markiewicz	11-000-270-160-01-468	Mechanic	Transportation	10/10/22
Tina Neely	11-000-219-104-01-0159-999	Director of Student Services	BOE	12/16/22 or sooner

C. Approval of Additional Staff for Child Study Team Meetings, Evaluations, BCBA, and Counseling					
Name	Account Number	Position	Location	Rate*	Dates
Margaret Ryan	11-000-219-104-03-087-340	Guidance Counselor	WES	\$66.75 per hour (not to exceed 9.5 hours)	6/27/22-8/31/22

*Rate is subject to change pending the 2022-2025 BTEA agreement

D. Approval of Transfer				
Name	From	To*	Dates	Discussion
Isabella Stuart	Instructional Aide Part-Time 11-204-100-106-01-059-090 \$14,016.07	Instructional Aide Full-Time 11-214-100-106-01-059-090 \$19,200.10 (prorated)	10/12/22-6/30/23	Replacing Christina Chandler

*Salary is subject to change pending the 2022-2025 BTEA agreement

E. Approval of Personnel						
Name	Account Number	Position	Step	Salary	Dates	Discussion
Kyrstin Schuster (subject to delivery of documents)	11-204-100-106-01-059-090	Instructional Aide - Part-Time (not to exceed 4.75 hours per day)	5	\$14,706.95	10/26/22-6/30/23	Replacing Isabella Stuart

*Salary is subject to change pending the 2022-2025 BTEA agreement

F. Approval of Substitute			
Name	Position	Rate	Dates
Vicky Fania (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$110/100 per day	10/21/22-6/30/23

G. Approval of Professional Development Presenters Planning Time				
Name	Account Number	Position	Rate*	Discussion
Ludmila Battista	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours)	Spelling Rules/Generalizations for Word Study: The Logic Behind the Madness (2 sessions)
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours)	Strengthening Our Reading Teacher Tool Kit - K-5 (2 sessions)
Amy Garner Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours total)	Syllable Division (2 sessions)
Heather Lilly	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours)	The Reading Continuum: Learning to Read and Reading to Learn

G. Approval of Professional Development Presenters Planning Time (continued)				
Name	Account Number	Position	Rate*	Discussion
Heather Lilly	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours)	Reading Disabilities 101
Zach Miracle Emily Wronski	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours total)	Teaching Reading in Content Subjects
Erica Landesberg Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours total)	Helping Students with Reading Difficulties in Mathematics K-8
Brienne Rodriguez	11-000-223-104-02-210-999	Teacher	\$41 per hour (not to exceed 2 hours)	Teaching Trick Words with a Multisensory Approach

*Rate is subject to change pending the 2022-2025 BTEA agreement

H. Approval of Termination

Be It Resolved, that the employment of Employee #6010 be terminated for cause, effective immediately.

XII. BUSINESS

Motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi that Items XII.A. through XII.G. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.G. were unanimously approved by Roll Call.

Mr. Carpentier said the Business Committee met, and discussed the on-goings at Old York school.

Mr. Carpentier gave a facilities update for each of the schools.

A. Bill List

It is recommended that the Board approve the List of Bills for the period October 7, 2022 through October 20, 2022, totaling \$677,870.59, and ratify the Payroll for the period October 1, 2022 through October 15, 2022, totaling \$969,848.28.

B. Secretary's Report

The Report of the Secretary for September 2022 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Beverly Vlietstra, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for September 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-2023 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report be accepted and filed for the month of September 2022.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of September 2022.

E. Monthly Transfer Report

It is recommended that the Board approve the Monthly Transfer Report for the month of September 2022.

F. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Beverly Vlietstra, Interim Business Administrator/Board Secretary to issue payment of bills for October 20, 2022 through November 17, 2022 prior to the next regularly scheduled meeting of November 17, 2022, and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the November 17, 2022 meeting for ratification.

G. Approval of Comprehensive Maintenance Plan for 2021-2022 through 2023-2024 and Form M-1

It is recommended that the Board approve the Comprehensive Maintenance Plan and Form M-1 for 2021-2022 through 2022-2024.

XIII. PUBLIC COMMENT

There was no public comment.

XIV. BOARD LIAISON REPORTS

Mrs. Fabriczi said the Somerville Board of Education met on October 18, 2022, and the following issues were discussed:

- There was an assessment presentation;
- There was an H.I.B. self-assessment presentation;
- There is a new student Board member from Branchburg, Ashley Shannon;
- High School Band had their home show last weekend;
- Senior Night was held at the last football game;
- Freshman Outreach is underway with Peer Leadership activities;
- There will be a Parent/Principal hour on October 21, 2022;
- Best of Broadway Show is going to be on Monday, October 24, 2022 in the high school auditorium;
- Fall Fling Dance is going to be held on November 5, 2022;
- Students were recognized for the College Board National Recognition Program;
- There was a fencing interest meeting;
- Men's Choir began on October 19, 2022;
- Robotics is having a new members session;

- Spectrum Alliance met on October 18, 2022;
- Swim team interest meeting was October 19, 2022;
- Winter Guard auditions are on November 5, 2022;
- Men's and Women's soccer teams did very well this year; and
- The Board and the Somerset Education Association signed a five year contract.

Mr. Maider spoke about the following PTO items:

- The first Trunk or Treat will be held at Whiton Elementary School on October 21, 2022 from 6:30 p.m. to 8:00 p.m.;
- Whiton Elementary School book fair is in full swing; and
- The book fair at Branchburg Central Middle School and Stony Brook School will be held in November.

Mr. Sarles said school at Somerset County Educational Services Commission is in full swing. He also said they are continuing to update their website.

Mr. Carpentier reminded the Board members that the New Jersey School Boards Association 2022 Workshop is scheduled for the week of October 24, 2022. He also wanted to let them know that the County meeting was held this evening.

Mrs. Joyce encouraged the Board members to attend the December 8, 2022 County meeting. She also told the Board that she will be attending the 2022 NJSBA Workshop next week, and if there are any sessions the Board would like her to attend to let her know, and she will try to attend that session.

Mrs. Purohit thanked Jennifer Anderson for bringing the innovative program called "Get Outside and Be Inspired", which is a student wellness event.

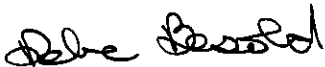
XV. EXECUTIVE SESSION

There was no second Executive Session.

XVI. ADJOURNMENT

On a motion by Mr. Carpentier, seconded by Mrs. Moloye-Olabisi, and carried unanimously, the Board agreed to adjourn at 8:23 p.m.

Respectfully Submitted,



Debe Besold
Interim Board Secretary